



PRESIDENT'S COMMISSION ON PERSONNEL INTERCHANGE

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January 8, 1979

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Admiral Stansfield Turner
Director
Central Intelligence Agency
Washington, D.C. 20505

Dear Admiral Turner:

This is a formal invitation to the Central Intelligence Agency to participate in Interchange X (1979-1980) of the President's Executive Interchange Program.

The Executive Interchange Program provides high-potential executives from the Federal Government and the private sector the opportunity to work in the opposite sector for one year. This Interchange experience helps to promote a better understanding of the problems and challenges of the other sector, to exchange new and effective management techniques, and to enhance the professional growth of the executive selected.

We ask your agency to nominate outstanding executives whose careers can be enhanced by such an experience and who will, as a result, be more effective on their return. This year, nominations are due during the months of February and March.

Nominations should be limited to those high-potential career executives who:

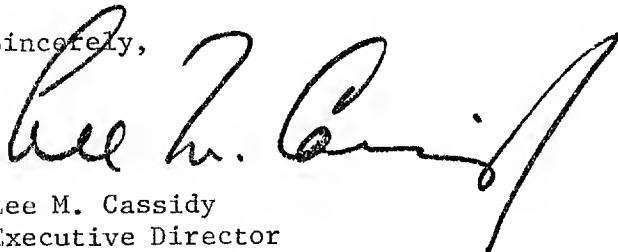
- are currently GS-13, 14 or 15, and have no significant private sector working experience;
- have a proven record of management ability, including significant on-the-job accomplishments;
- have a high intellectual capacity and demonstrated leadership ability;
- have the potential to become a supergrade and/or a member of the Senior Executive Service;
- are willing to relocate for the Interchange year; and
- are available for assignment beginning in August, 1979.

Of equal importance is the identification of host positions for Interchange Executives from the private sector. These positions should be at the GS-15 level reporting to the top management of your organization. We expect to have approximately 50 private executives available for placement this year. Identification of these host positions in your organization should be completed by April 15, 1979.

We ask your personal support. With the establishment of the Senior Executive Service and its requirement of management development training and encouragement of experience within the private sector as well as state and local government, participation in the President's Executive Interchange Program constitutes a valuable management development resource.

We look forward to participation by the Central Intelligence Agency.

Sincerely,

A handwritten signature in dark ink, appearing to read "Lee M. Cassidy", with a long, sweeping flourish extending from the end of the name.

Lee M. Cassidy
Executive Director

Enclosure